# 2016-17 PARTICIPANT APPLICATION MICHIGAN STATE UNIVERSITY TRIO SSS

This application is for admitted Michigan State University students who are new applicants to TRIO Student Support Services and who will be enrolled full-time for the 2016-17 Academic Year. For more information about this program and the qualifications for participation, please visit our website: <a href="www.trio.oss.msu.edu">www.trio.oss.msu.edu</a>. Requests for application assistance and further inquiries should be directed to the MSU Office of Supportive Services TRIO SSS program via email (<a href="mailto:trio@msu.edu">trio@msu.edu</a>) or phone (517-353-5210).

The TRIO Student Support Services (SSS) Program at Michigan State University enhances educational opportunities for undergraduate students by providing academic and personal support to develop learning skills, increase retention and graduation rates of its eligible participants, and as appropriate, facilitate entrance into graduate and professional programs. Our student-centered learning environment assists students with college requirements, motivates students toward the successful completion of their postsecondary education and promotes graduate school enrollment through individualized coaching and tutoring, all at no cost to the student.

What are the eligibility requirements?

Documentation of Household Size and Taxable Income is required to determine financial eligibility for participation in TRIO Student Support Services. Please use 2015 income data to complete the income verification section.

The most current TRIO low-income guidelines as defined by the federal government can be found online at the following website: <a href="http://www2.ed.gov/about/offices/list/ope/trio/incomelevels.html">http://www2.ed.gov/about/offices/list/ope/trio/incomelevels.html</a>.

All interested students are encouraged to apply and allow program personnel to review your application for eligibility. In accordance with the federal regulations that govern this program, a student must meet all of the following criteria to be eligible for program services:

- (A) Is a citizen or national of the United States or meets the residency requirements for Federal Student Aid. A valid Social Security Number is required on the application.
- (B) Is enrolled or accepted for enrollment (admitted) in the next academic term at Michigan State University. To apply to MSU please visit <a href="https://www.beaspartan.msu.edu">www.beaspartan.msu.edu</a>
- (C) Has a need for academic support, as defined by the program, in order to successfully pursue an undergraduate degree.
- (D) Is: (1) A student within the federal income guidelines; (2) A first-generation college student; or (3) A student with a disability.

STEP 1: Please answer the following questions about yourself.

The following information is requested to determine your eligibility for program services. All information is confidential and will be released only to authorized program personnel.

A complete application must have all requested information and signatures.

### What is your MSU NetID? \*

Your NetID is your personal identifier at MSU and determines your MSU email address which is <a href="mailto:netid@msu.edu">netid@msu.edu</a>, all lowercase letters and numbers (e.g. the NetID "sparty" would have the email address <a href="mailto:sparty@msu.edu">sparty@msu.edu</a>).

What is your MSU Email Address? *  Your NetID is your personal identifier at MSU and determines your MSU email address which is <a href="mailto:netid@msu.edu">netid@msu.edu</a> , all lowercase letters and numbers (e.g. the NetID "sparty" would have the email address <a href="mailto:sparty@msu.edu">sparty@msu.edu</a> ).		
What is your Last Name? *		
What is your First Name? *		
What is your Middle Name?		
What is your Home Phone Number? Include dashes		
What is your Mobile Phone Number? * Include dashes		

What is your Preferred Email Address? * Example: trio@gmail.com
What is your Mailing Address - Street Line 1? * Please include street and house or apartment number
What is your Mailing Address - Street Line 2?  If Needed
What is your Mailing Address - City? *
What is your Mailing Address - State? *
What is your Mailing Address - Zip Code? *

Is your Current Address Different than your Mailing Address? *  O YES  NO	
Parent/Guardian/Emergency Contact Mailing Address *  If you do not have a parent or legal guardian provide the mailing address of an adult emergency contact person.	
Parent/Guardian/Emergency Contact Email Address *  If you do not have a parent or legal guardian provide the email address of an adult emergency contact person.	
Parent/Guardian/Emergency Contact Phone Number *  If you do not have a parent or legal guardian provide the phone number of an adult emergency contact person.	
Parent/Guardian First Name *  If you do not have a parent or legal guardian provide the first name of an adult emergency contact person.	
Parent/Guardian/Emergency Contact Last Name *  If you do not have a parent or legal guardian provide the last name of an adult emergency contact person.	

### **CURRENT ADDRESS**

What is your Current Address - Street Line 1? If different from permanent address
What is your Current Address - Street Line 2?  If Needed
What is your Current Address - City?
What is your Current Address - State?
What is your Current Address - Zip Code?

STEP 2: Please answer the following questions about yourself.

What is the name of the college you will enroll in next semester? \*

What is your assigned MSU A-PID? \*
This is your Student ID Number, in the format A12345678

Other:

Michigan State University

What is your assigned MSU Email Address: \*

Example:sparty55@msu.edu (Usually begins with the letters of your last name.)

Do you have a Social Security Number? \*

Your 9-digit Social Security Number will be required on the final printed certification page of this application

O YES

O NO

What is your Date of Birth? \*

MM DD YYYY

/ /

Are you Hispanic or Latino? *		
∀ES		
○ NO		
What is your race? * Please check all boxes that describe you.		
American Indian or Alaska Native		
Asian		
Black or African American		
Native Hawaiian or other Pacific Islander		
White		
What is your gender? *		
○ Female		
O Male		
STEP 3: Please answer the following question about yourself,		
Are you a U.S. citizen? *		
○ YES		
NO, but I am a Permanent Resident with a Permanent Resident Alien Number.		
NO, I am not a U.S. citizen, and I am not a Permanent Resident.		

### PERMANENT RESIDENT ALIEN NUMBER CONFIRMATION

Do you have a Permanent Resident Alien Number?  Your Permanent Resident Alien Number will be required on the final printed certification page of this application.		
YES		
O NO		
STEP 4: Please answer the following questions about your parents and about yourself.		
Has your mother received/earned a 4-year college degree? * Example: Bachelor of Arts or Bachelor of Science		
O YES		
O NO		
Has your father received/earned a 4-year college degree? *  Example: Bachelor of Arts or Bachelor of Science		
YES		
O NO		

	Which parent did you regularly reside with and receive support from during your childhood (i.e., until you were 18 years old)? * Please check only one box.  Both Mother and Father		
	Neither Mother nor Father		
	Mother only		
	C Father only		
	STEP 5: Please answer the following questions about yourself.		
	Are you married? *		
	YES		
	O NO		
	Do you have children or other dependents (other than a spouse) who receive more than half of their support from you? *		
	O NO		
	At any time since reaching 13 years of age, were you an orphan, in foster care, or a ward of the court? *		
	() YES		
	○ NO		

Prior to reaching 18 years of age, were you an emancipated minor or did you have a court-appointed legal guardian? *
O YES
O NO
Are you serving on active duty (for other than training purposes) in the U.S. Armed Forces? *
O YES
O NO
Are you a U.S. Armed Forces veteran who was on active duty & was released under a condition other than dishonorable? *
○ YES
O NO
Are you in college and working on a master's (e.g., M.A., M.S.), professiona (e.g., M.D., J.D.) or doctoral degree? *
O YES
O NO
Are you less than 18 years of age and have no parent or guardian? *
O YES
O NO

Are you homeless (i.e., you lack a fixed, regular, & adequate nightime residence) or are you at risk of becoming homeless? *
YES
○ NO
STEP 6: Your parent(s) must answer the following questions about themselves if you are less than 24 years old AND you answered NO to all questions in STEP 5. You must answer the following questions about yourself if you are at least 24 years old OR you answered YES to any question in STEP 5.
Have you and your parent/guardian (if applicable) completed the 2016-2017 FAFSA? *
○ Yes
○ No
Are you classified as an in-state student for tuition at Michigan State University? *
○ Yes
O No
What is the total number of persons (including you) in your family? * This includes all dependents, even those living away at college.

What is your family's TAXABLE INCOME status from the last calendar year (2015)? * Please check only one box. Taxable Income is not the same as Total Income.	
My family had NO TAXABLE INCOME during the last calendar year.	
My family DID NOT file a federal income tax return for the last calendar year (2015), however, I can provide my family's TOTAL INCOME from the last calendar year.	
My family DID file a federal income tax return for the last calendar year (2015), and I can provide my family's TAXABLE INCOME from the last calendar year. (Note: Taxable income can be found on the federal income tax return. On IRS Form 1040, see line 43. On IRS Form 1040A, see line 27. On IRS Form 1040EZ, see line 6.)	
TOTAL HOUSEHOLD INCOME	
My family DID NOT file a federal income tax return for the last calendar year (2015), however, I can provide my family's TOTAL INCOME from the last calendar year.	
My family's TOTAL INCOME from the last calendar year was:	

### TAXABLE HOUSEHOLD INCOME

My family DID file a federal income tax return for the last calendar year (2015), and I can provide my family's TAXABLE INCOME from the last calendar year. (Note: Taxable income can be found on the federal income tax return. On IRS Form 1040, see line 43. On IRS Form 1040A, see line 27. On IRS Form 1040EZ, see line 6.)

My family's TAXABLE INCOME from the last calendar year was:	
STEP 7: Please complete the academic profile.	
Do you have a diagnosed disability of any kind? * Please note that this information is kept strictly confidential and self-identification is voluntary.	
O Yes	
O No	
Have you identified and registered a disability with the MSU Resource Center for Persons with Disabilities (RCPD)? * Please note that this information is kept strictly confidential and self-identification is voluntary.  Yes	
O No	
High School Name: *	
High School City & State: *	

Best MSU Math Placement Score: * If you have not taken the MSU Math Placement Exam, respond with N/A		
Best SAT Score for Math: * If you have not taken the SAT, respond with N/A		
Best SAT Score for English: * If you have not taken the SAT, respond with N/A		
Best ACT Score for Math: * If you have not taken the ACT, respond with N/A		
Best ACT Score for English: * If you have not taken the ACT, respond with N/A		
Current High School GPA: *		

Number of Advanced Placement Credits Earned (Not at MSU): *  If no AP credits, enter 0
Number of College Credits Earned (Not at MSU): * If no college credits, enter 0
List Any Degrees Earned (Not at MSU): * If no degrees, respond with N/A
List Other Colleges You Have Attended: * If no colleges, respond with N/A
First Date of Enrollment at MSU *  MM DD YYYY  / /
Do you plan to earn a bachelor's degree at MSU? *  Yes  No

What is yo	our MSU Major? *
What is yo	our Expected Year of Graduation from Michigan State University?
Number of	f MSU Credits Earned: * its, enter 0
	re MSU GPA: * respond with N/A

SUPPLEMENTAL APPLICATION INFORMATION

previously participated in: * If other, please specify.
Talent Search
Upward Bound/ Math-Science
Veterans Upward Bound
Student Support Services (2-year or 4-year)
Educational Opportunity Centers (EOC)
GEAR UP
Migrant Student Services/ CAMP
None
Other

Please check all of the TRIO and TRIO-like programs that you have

w did you hear about SSS? * se check all of the following sources responsible for your interest in TRIO SSS. If other, please specify.
MSU SSS Program Staff
MSU SSS Student
MSU SSS Website or Media
MSU SSS Event
MSU SSS Publication or Bulletin Board
Other MSU Faculty or Staff
Other MSU Website or Media
Other MSU Student
Other Campus Event
Other TRIO Program Staff or Student
None
Other:

TRIO Success Tools You Will Use: * YOU MUST SELECT A MINIMUM OF 2 OPTIONS. Please check all that apply. If other is selected, then please specify.
Course Tutoring
Academic Skills Coaching
Advising and Course Selection
FAFSA and Financial Aid Help
Financial and Economic Literacy Education
Graduate School Preparation
Individualized Counseling
Employment or Career Guidance
Peer Mentor Guidance
Cultural and Academic Exposure
Professional Development
Internship Program
Other:
PERSONAL STATEMENT: Submit a 1-page essay about your personal goals, career objectives and why you want to participate in TRIO Student Support Services (SSS) at Michigan State University. *  Please copy and paste your essay after it has been checked for grammar and style. For more information about writing a personal essay please visit <a href="http://trio.oss.msu.edu/wp-content/uploads/2015/08/Personal-Statement-Purdue-OWL.pdf">http://trio.oss.msu.edu/wp-content/uploads/2015/08/Personal-Statement-Purdue-OWL.pdf</a>

### ACADEMIC RESUME: Submit your academic resume below. \*

Please copy and paste your resume after it has been checked for grammar accuracy. For more information about writing a personal essay please visit <a href="http://trio.oss.msu.edu/wp-content/uploads/2015/04/Academic-Resume.pdf">http://trio.oss.msu.edu/wp-content/uploads/2015/04/Academic-Resume.pdf</a>

STEP 8: Please read and complete the participation agreement and release of information, participant status statument, and programs participation requirements.

### PARTICIPATION AGREEMENT AND RELEASE OF INFORMATION



Please read each section carefully and select I agree to continue with your application.

I. I authorize TRIO Student Support Services (SSS) to gather information concerning all of my academic progress (standardized test scores, grade point average, earned credit, transcripts, tutoring, etc.) and financial aid status prior to my participation in SSS. I understand TRIO SSS staff will review data from my application, academic assessments and interview to assist in determining my academic and career planning needs. I understand this information is used to help determine my eligibility for SSS and will be kept strictly confidential. \*

I Agree

II. I grant permission for SSS to review and copy any information maintained as part of my program records including, but not limited to, admission, grades, Federal tax forms, financial aid, disabilities, and any other information pertinent to my status at Michigan State University or the SSS program. I am aware that personal information provided to TRIO Student Support Services will be protected under the Federal Education Rights Privacy Act (FERPA) of 1974. No one will have access to the information unless they work with or for MSU, or are specifically authorized by me. \*

○ I Agree

III. I give the SSS staff permission to inquire about my class attendance, class work, tutoring sessions, grade reports, and professional development internship and I give my instructors and supervisors permission to release such information to SSS staff when requested. The SSS staff will assist me in achieving my academic goals only if I uphold my responsibilities in accordance with the Participant Agreement and Participation Requirements. Should I fail to meet the requirements and fulfill my academic goals, it may result in serious consequences regarding my continuation as a participant in the SSS program. \*

I Agree

IV. I grant permission for SSS to gather information for follow up whenever appropriate, including, but not limited to, transfer and progress to graduate school. I am aware my eligibility and financial aid status will be reported to the U.S. Department of Education in accordance with the grant funding regulations. I certify the information provided on this application is true and complete to the best of my knowledge. I also agree to provide documentation upon request to verify the information reported. \*

I Agree

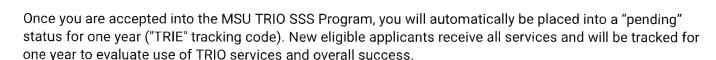
V. I hereby authorize the use of my physical likeness, photographic image and voice in any and all publications, such as websites, social media, newspaper articles and campus-wide e-mail notices related my SSS participation. I authorize TRIO SSS at Michigan State University to use my name, photo and other non-confidential information about me in promotion of the program through radio, television or other multimedia materials. I understand my picture could come from a digital image such as my file or from photos and videos taken on various field trips and at academic and social events. \*

I Agree

VI. As a participant in the TRIO Student Support Services (SSS) Program at Michigan State University, I am committed to my education. To gain the full benefits of the SSS program, I will make a commitment to my academic goals and the assistance provided. I will strive for 100% CLASS ATTENDANCE, 100% CLASS COMPLETION and A MINIMUM GRADE POINT AVERAGE OF 2.5. \*

I Agree

### PARTICIPANT STATUS:



When a pending student fulfills the Student Participation Requirements (below) we can reclassify pending status to accepted status ("TRIO" tracking code) and eligibility for services will continue through graduation.

Participation is the key to your success in TRIO SSS. If you choose not to participate in activities; fail to meet with TRIO staff when required; or if you report that you will no longer utilize program services, then we will suspend your involvement in the program.

There are a limited number of TRIO SSS openings available each year. Only students who are willing to actively participate can remain in the program until graduation. If you do not fully participate, then we may suspend your involvement in the TRIO SSS program.

## PROGRAM PARTICIPATION REQUIREMENTS

<ul><li>I. Participant agrees to meet with a SSS Program Specialist at least three</li><li>(3) times per semester. *</li></ul>
O I Agree
II. Participant agrees to attend regular academic assistance activities (i.e. tutoring & skills workshops) as required by the program staff. *
III. Participant agrees to complete a professional development experience (i.e., internship or co-op; other employment; volunteer experience; professional conference, workshop or seminar; or organizational leadership position) *
○ I Agree
IV. Participant agrees to attend mandatory TRIO SSS Community meetings as scheduled each semester. *
V. Participant agrees to participate in at least one event from the following categories each semester: (1) financial aid/financial literacy; (2) professional development (graduate school/career preparation); (3) cultural & civic engagement; and (4) academic development. *
O I Agree

STEP 9: Please read the following statement and then sign and date below it. If you (the student) are less than 24 years old AND answered NO to all the questions in STEP 5, your parent or legal guardian must also read the following statement and then sign and date below it.

By signing this application, I attest that all the information provided on this application is true. Moreover, I authorize the release of the student's official academic records to the TRIO Student Support Services (SSS) project at Michigan State University, understanding that the information in these records will be used only to assess the student's need for TRIO program services, discern the student's educational progress, evaluate the effectiveness of TRIO program activities, and fulfill TRIO program-reporting requirements. Finally, I authorize this SSS project to use the student's name, statements and likeness, without charge, for promotional purposes in the project's publications, advertising, video, and other formats.

### Student's Electronic Signature \*

Please type your full name to submit an electronic signature. Your physical signature will be required on the final printed certification page of this application.

# Date \* Today's Date MM DD YYYY

1 1

### Electronic Signature of Student's Parent or Legal Guardian

Please type your full name to submit an electronic signature. Your physical signature will be required on the printed certification page of this application.

#### Date

Today's Date

MM DD YYYY

### STEP 10: Complete your application.

### APPLICATION CERTIFICATION AND SIGNATURES:

Your original physical signature, and the signature of your parent or guardian (if required in STEP 9) will be required to complete your application. You may print out the certification page and mail, fax, or deliver it in person to our office, along with unofficial copies of all high school and college transcripts. Link to print the Application Certification Page: <a href="https://www.trio.oss.msu.edu/trio-application-2016-2017-school-year">www.trio.oss.msu.edu/trio-application-2016-2017-school-year</a>

MSU TRIO Student Support Services 434 Farm Lane, Room 209 Bessey Hall East Lansing, MI 48824

Phone: 517-353-5210 Fax: 517-432-2962

#### **Student Comments**

If you have any questions, comments or concerns please feel free to include them in this section.

This form was created inside of Michigan State University.

Google Forms